

**WORKFORCE DEVELOPMENT COUNCIL OF SEATTLE KING COUNTY**  
**MEMORANDUM**

DATE:	March 15, 2024
TO:	Finance and Administration Committee and Full Board
FROM:	Michael Davie, Director of Programs
SUBJECT:	Policy

**ACTION REQUESTED:**

The WDC staff has reviewed and recommends the following policy change to offer flexibility to subcontractor partners when determining monthly incentive amounts for clients. The client and the case manager can work together, referencing the CLIFF Snapshot report, to select a monthly incentive amount that minimizes the impact on the client's public assistance benefits. Clients have the choice between monthly incentive amounts of \$500 or \$1,000. The action requested to the Finance and Administration Committee is to review and approve this policy change on 03/15/2024.

**1. Economic Security for All (EcSA) Incentive Policy (State Funded)**

**Recommendation:** WDC staff recommend the updated policy be accepted for final approval and immediate release of Economic Security for All (EcSA) Incentives Policy (State funded), effective on 03/15/2024 following Full Board approval.

**SYNOPSIS:**

Policy summary, public comment information and subsequent modifications are:

1. Economic Security for All (EcSA) Incentives Policy (State funded) -- This directive sets forth procedures to award monthly incentive payments to participants enrolled in, and making satisfactory progress in, state-funded Economic Security for All (EcSA) activities and programs.

## **BACKGROUND:**

The Workforce Development Council (WDC) of Seattle-King County proposed one (1) updated policy to address programmatic and administrative components of programming funded by the State Economic Security for All (EcSA). This policy aligns with WIOA Final Rules, as well as the Washington State Employment Security Department (ESD) WIOA Title I, EcSA and WorkSource System policies. The revised policy is in “final draft” format and included for review and approval from the Finance and Administration Committee on March 15, 2024.

## **APPROACH AND PROCESS:**

The following incentive policy under state-funded Economic Security for All (EcSA) were researched and co-created in partnership with providers and staff incorporated guidance and feedback into final policy for Finance and Administration Committee and Full Board approval.

## **EQUITY IMPLICATIONS:**

The WDC launched a review of local policies in alignment with the Regional Strategic Plan strategies for an equitable economic recovery. In order to mitigate disparities in underserved populations and communities of color, the updated policy emphasizes an expanded use of incentives and streamlines documentation and embraces the widest definitions possible to benefit the maximum number of individuals.